

Minutes for the Paul Memorial Library Meeting Held on June 12, 2023

Open meeting: 6:40

Members attending: Win Fream, Jack Parnham, Britney Thompson

Accept meeting notes from last meeting: WF approved.

Treasurer Report:

- General fund: \$15059.71 April Statement \$12635.24 May Statement
- Donation account \$3136.46 April Statement \$3136.46 May Statement
- Petty Cash Drawer: \$134.23
- Manifest: \$3337.69

General fund Income:

- BNY Mellon Fund \$2426.64 dividend check
- Lost book replacement \$ 25.00
- Non-resident member fees: two people: \$40.00
- PANCAKE BREAKFAST \$210.00

Donation fund Income:

- \$45.00 from patron
- \$39.00 from walking France.
- Trustee box and filing receipts.
 - Win owed \$ for pancake breakfast and garden hoses.

Budget update:

- Audit update
 - AUDITOR Came and went through file 3 weeks ago
- Credit card update:
 - Card done and in drawer
- Review bill paying process.
- Checks for Win- ?
- Money for garden-in folder
- Receipts for Amanda-paid

Librarian Search:

- Posted on Indeed.
- Review candidate list of 5.
- Beth schedule worked out. need to check to see if she is all set up at town hall

Scott Campbell Project.

- Review email from 5/15 to team on expectations.
- Survey?
- Discuss and confirm all the next steps.
- Plan staff meetings.

New Business / General Items:

- Bill Meserve- Update on storm water grant.
- Call BOS on plans

Events

- Summer reading- support the staff- Magic show.
- EOS Summer reading ice cream social
- Library newsletter
- Community Garden event.
- Other.

Friends of Library update:

- Buy Children's carpet.
- Buy Couch

- Field trip to North Hampton Library.- pick date

Project planing:

- We are getting new carpeting. This became a bigger project than originally planned
- Painting
- Seating
- Circulation desk.
- Outdoor space
- Other?

Maintenance

- Testing protocol
- Carpet quotes.- Quoted- Confirm pattern -pick date
- Movers- Quoted - confirm date
- Painter quotes - get quotes

Landscaping outside-

- Meet with garden club Mark land boundaries with metal rods.

Community garden.

- WF spent money on new hoses after 10yrs. - Payment needed

Basement / general clean up-

- Dehumidifier? Is it working.-yes
- Upstairs needs to be cleaned up and organized. Pick spring cleaning day.
 - Back door area
 - Basement stairs
 - Sitting room
 - Basement

Meeting Close: 8:45 pm

Next meeting : 7/17/2023 @ 6:30

Respectfully submitted,
Jack Parnham